The process for reviewing the existing committees will take place between May and December of 2022. The process involves information gathering, review and final decision making. The information gathering will occur through a questionnaire.

## Share Process Information—May and June

An email will be sent to committee leaders followed by several touchpoints where JGC will share the details of the Committee Categorization process. Touchpoints include the RAC Steering meeting, RRC Steering meeting, and June Joint Session.

Two sessions for group leaders, which includes chair, vice chair, co-chairs, and liaison, will also be scheduled to go through the questionnaire in detail and make sure the group leaders understand the information being requested. Attendance for these sessions will be tracked, so we know which groups did not get a chance to engage with JGC on the description of the questionnaire.

## Gather Information—July and August

The questionnaire will be sent to the committee leadership just before the information sessions.

Any groups that did not have either chair, vice chair, or one co-chair in attendance at the information sessions will have an individual meeting scheduled. Meetings can also be requested by any groups as needed.

The meetings will be led by a member of WECC staff to ensure that the questionnaires are being completed with desired information and that the questions are understood.

Meetings can be canceled if the groups complete the questionnaire and JGC members have no additional questions.

## Review Information and Make Initial Decision—August and September

JGC members will be divided into four teams to review the committee questionnaires. These teams will have a WECC staff member included to help coordinate the information.

These groups will review the questionnaires returned from their groups, determine if the categorization the group reached is acceptable, and refer any concerns to the full JGC for discussion.

JGC will make an initial decision about the structure based on the recommendations from the JGC review teams.

## Get Feedback from the Individual Group—September

The initial decision about a specific group will be shared with that group’s leaders. If the categorization JGC reached is different from the one the group leadership reached, JGC will provide rationale for the difference. The JGC team that reviewed that group will hold a meeting with the group leadership if they feel there are additional concerns with JGC’s decision.

## Share Draft Structure—October

The JGC will share the full structure during the technical committee meetings in October. This will likely be a joint session topic as well as a discussion in the RAC and RRC regarding their structure. Feedback from these discussions will be brought back to the JGC.

## Approve Structure—November

JGC will approve the new structure on November 4, 2022, if there are no remaining issues that have not been resolved. Approval can be moved to December 2, 2022, if issues remain.

Approval of committee charters to reflect these changes will happen in 2023, since reviews are needed by the group and their parent committee before JGC approval.